



Student Grievance Form

The student grievance form provides guidance for students in following the grievance process for academic and non-academic grievances. Use this form to present a formal grievance. For information about where and when present this form, please refer to the Student Complaint/Grievance Policy available at <http://www.upcjbr.university>

Date: _____

Name: _____

Student ID: _____

Address: _____

Home Phone #: _____

Cell Phone #: _____

Email: _____

Respondent, the person against whom the grievance is made:

Please indicate the type of grievance:

☐ Academic

☐ Non-academic

In the space below, state your grievance. Be as specific as possible. If this is an academic grievance, please include the faculty name, course name and number. Indicate the policy or procedure that you belief was applied to you unfairly. Also, indicate to whom this grievance has been already presented (if this is the case).

[illegible]

Date: _____